

# ArchCare WIO In-Person Class Schedule

To request enrollment for in-person or online courses, please email [wio@archcare.org](mailto:wio@archcare.org) to request a WIO Registration Form or download from our website at [www.archcare.org/wio](http://www.archcare.org/wio).

| Date                    | Course Name   | Duration    | Location                 |
|-------------------------|---|-------------|--------------------------|
| 11/19/2019              | Microsoft Excel: Beginner Level   | 7 hours     | Manhattan – Union Square |
| 11/19/2019 – 11/20/2019 | Trauma-Informed Care Workshop   | 8 hours     | Manhattan – Union Square |
| 11/20/2019              | Nonviolent Crisis Intervention Workshop                                       | 7 hours     | Kingston, NY             |
| 12/03/2019              | Microsoft Word: Intermediate-Advanced Level                                   | 7 hours     | Kingston, NY             |
| 12/04/2019              | Microsoft Excel: Intermediate Level   | 7 hours     | Kingston, NY             |
| 12/04/2019              | Dementia Care Training  | 7 hours     | Manhattan – Union Square |
| 12/04/2019 – 12/06/2019 | OASIS Workshop and Exam (exam optional)                                       | 2 or 3 days | Manhattan – Union Square |
| 12/05/2019              | Public Speaking Workshop  | 5 hours     | Manhattan – Midtown East |
| 12/10/2019              | Microsoft Excel: Intermediate Level   | 7 hours     | Manhattan – Union Square |
| 12/10/2019              | Leadership Development: Coaching for Engagement and Performance               | 7 hours     | Manhattan – Union Square |
| 12/11/2019              | Leadership Development: Driving Organizational Change                         | 7 hours     | Manhattan – Union Square |
| 12/12/2019              | Leadership Development: Managing Multiple Priorities, Projects, and Deadlines | 7 hours     | Manhattan – Union Square |
| 12/12/2019              | Microsoft Excel: Advanced Level   | 7 hours     | Manhattan – Union Square |
| 01/08/2020              | Nonviolent Crisis Intervention Workshop                                       | 7 hours     | Kingston, NY             |
| 01/08/2020              | Nonviolent Crisis Intervention Workshop                                       | 7 hours     | Manhattan – Union Square |
| 01/15/2020              | Microsoft Excel: Beginner Level   | 7 hours     | Manhattan – Union Square |
| 01/22/2020              | Dementia Care Workshop  | 7 hours     | Manhattan – Union Square |
| 01/22/2020              | Microsoft Excel: Intermediate Level   | 7 hours     | Manhattan – Union Square |
| 01/29/2020              | Microsoft Excel: Advanced Level   | 7 hours     | Kingston, NY             |
| 01/30/2020              | Microsoft Excel: Beginner Level   | 7 hours     | Kingston, NY             |
| 02/05/2020              | Nonviolent Crisis Intervention Workshop                                       | 7 hours     | Kingston, NY             |
| 02/05/2020              | Microsoft Excel: Advanced Level   | 7 hours     | Manhattan – Union Square |
| 02/11/2020              | Microsoft Word: Intermediate-Advanced Level                                   | 7 hours     | Manhattan – Union Square |
| 02/18/2020              | Nonviolent Crisis Intervention Workshop                                       | 7 hours     | Manhattan – Union Square |
| 02/19/2020              | Dementia Care Training  | 7 hours     | Kingston, NY             |
| 02/26/2020              | Dementia Care Workshop  | 7 hours     | Manhattan – Union Square |
| 03/11/2020              | Dementia Care Workshop  | 7 hours     | Manhattan – Union Square |
| 03/18/2020              | Nonviolent Crisis Intervention Workshop                                       | 7 hours     | Kingston, NY             |
| 04/07/2020              | Dementia Care Workshop  | 7 hours     | Manhattan – Union Square |
| 04/08/2020              | Nonviolent Crisis Intervention Workshop                                       | 7 hours     | Manhattan – Union Square |